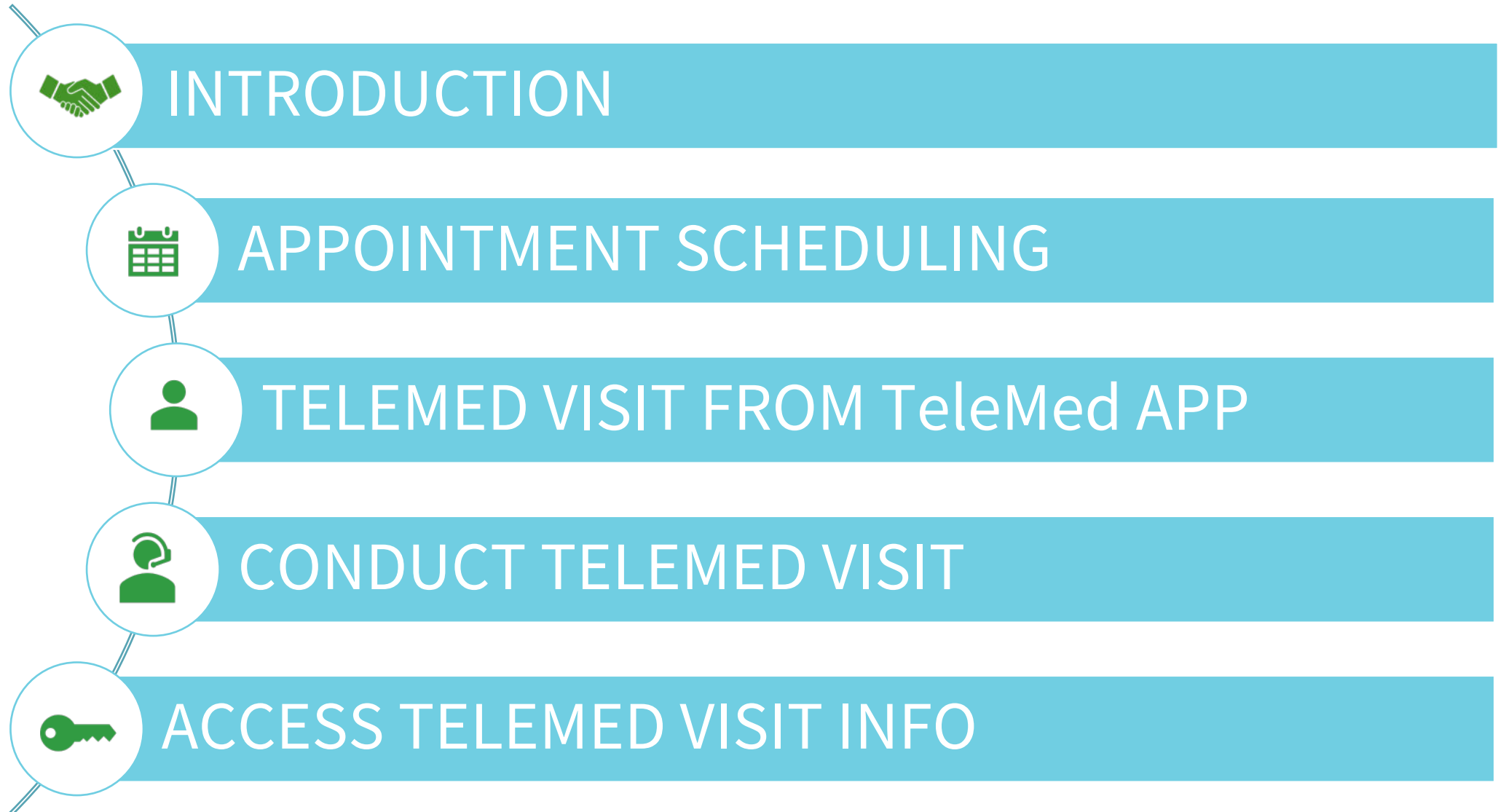




TeleMed

Training Guide for PracticeSuite Practice Management Only Users

Training Guide



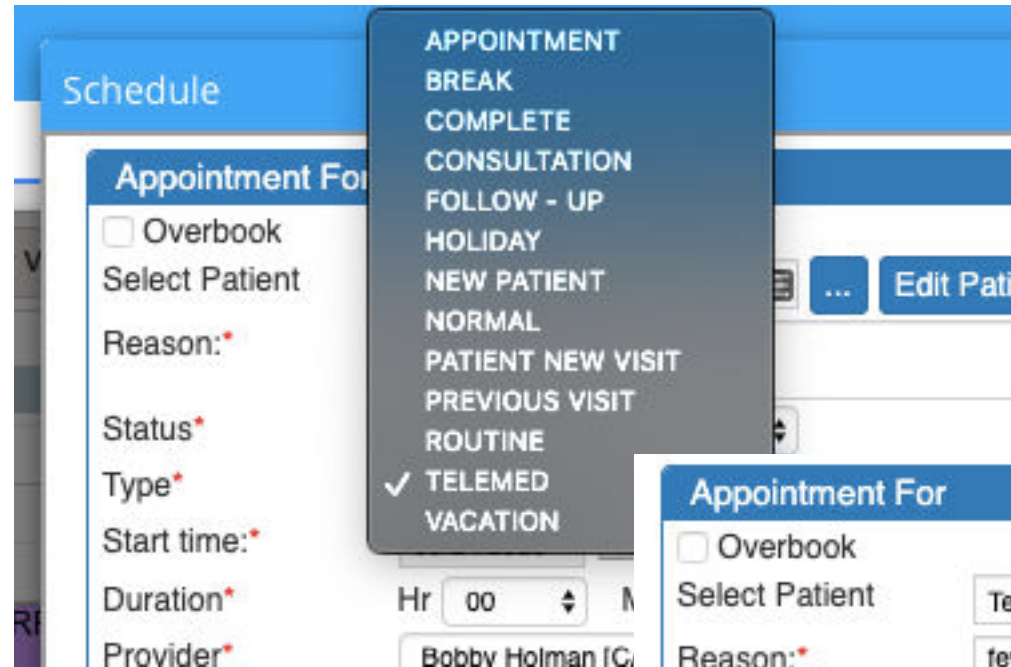
Introduction



This will guide you through the process to successfully conduct a telemedicine visit utilizing PracticeSuite's TeleMed in-app product.

Scheduling an Appointment

Appointment type
“TELEMED”



Schedule

Appointment For

☐ Overbook

Select Patient

Reason:*

Status*

Type*

Start time:*

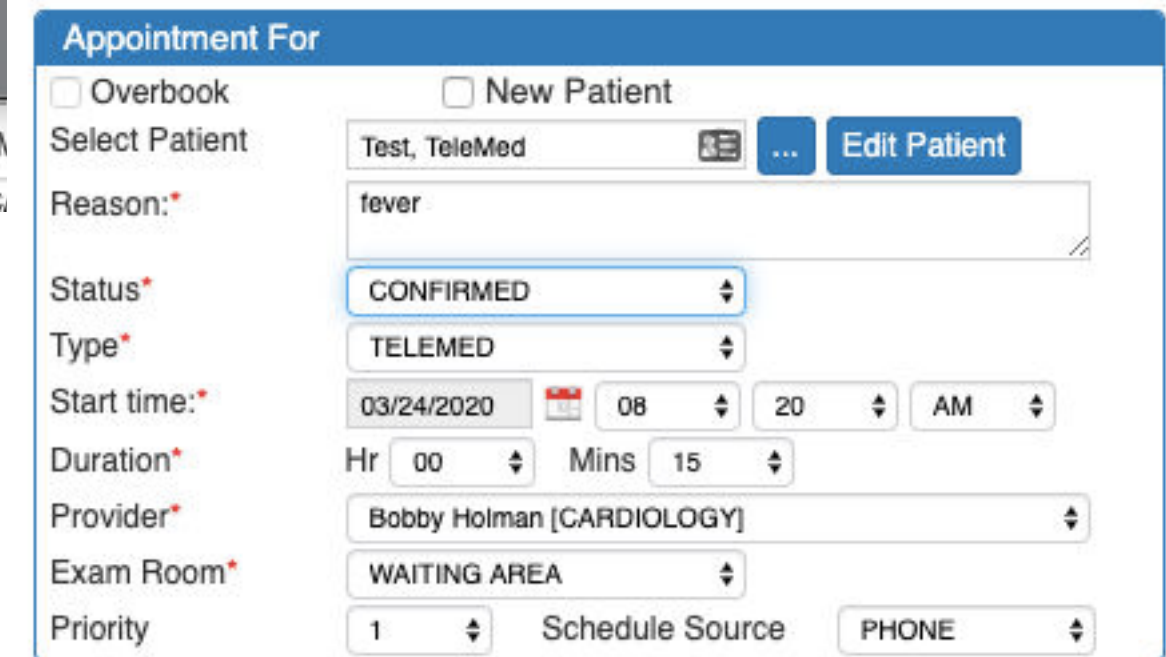
Duration*

Provider*

APPOINTMENT
BREAK
COMPLETE
CONSULTATION
FOLLOW - UP
HOLIDAY
NEW PATIENT
NORMAL
PATIENT NEW VISIT
PREVIOUS VISIT
ROUTINE
✓ TELEMED
VACATION

... Edit Patient

Bobby Holman [C]



Appointment For

☐ Overbook ☐ New Patient

Select Patient Test, TeleMed ... Edit Patient

Reason: fever

Status* CONFIRMED

Type* TELEMED

Start time: 03/24/2020 08:20 AM

Duration* Hr 00 Mins 15

Provider* Bobby Holman [CARDIOLOGY]

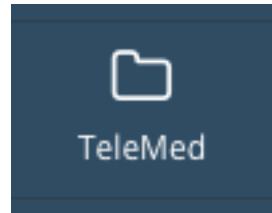
Exam Room* WAITING AREA

Priority 1 Schedule Source PHONE

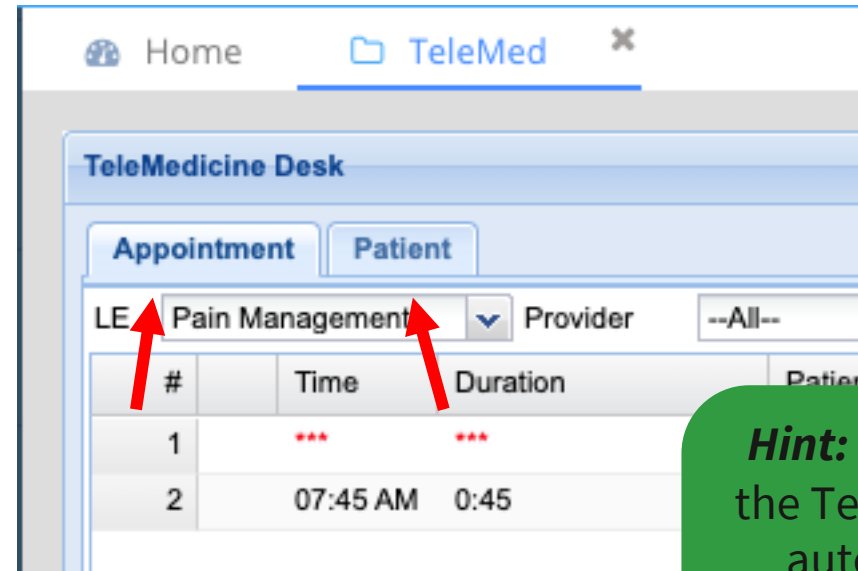
1. In Scheduler, select the appointment time
2. Select Patient
3. Enter Reason
4. Update type to “TELEMED”
5. Save the appointment

TeleMed Visit from TeleMed App

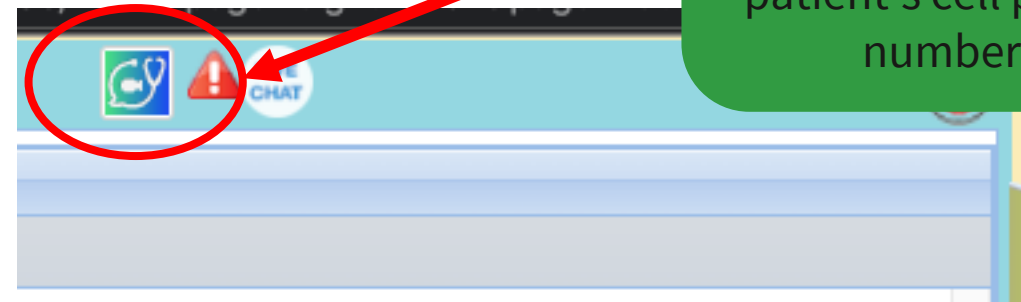
1. Access TeleMed App from the application menu on the left.



2. Select the patient from the Appointment tab or search for the patient from the Patient tab.



3. Top right of the patient chart, click the TeleMed icon to initiate the visit.

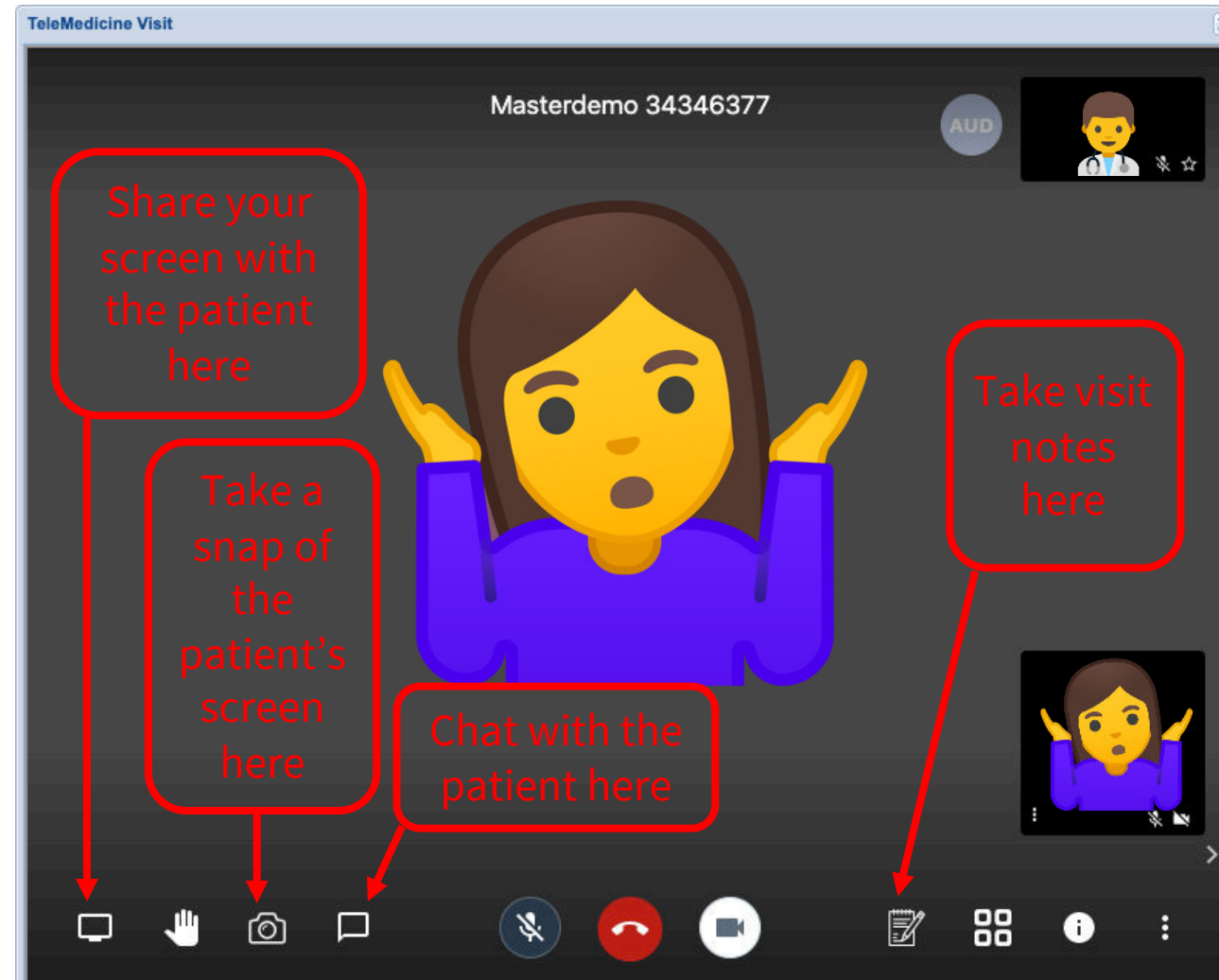
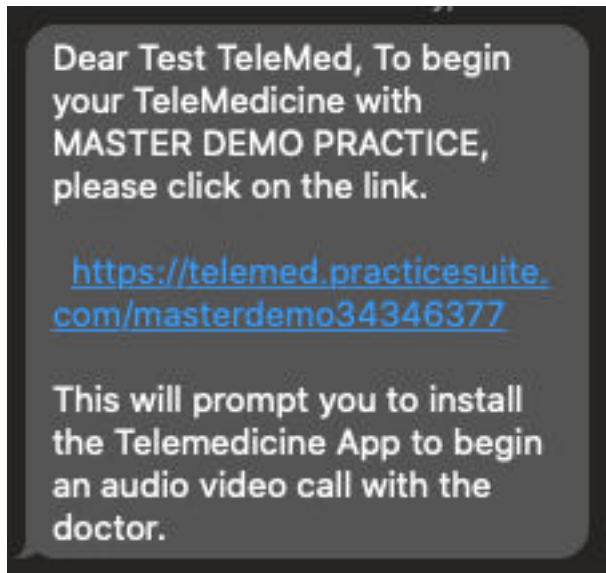


Hint: When clicking the TeleMed icon, an automated text message is sent to the patient's cell phone number

Conduct TeleMed Visit

(Provider Overview)

1. Once the icon is clicked the patient receives the below text message.
2. The video screen pops up on the provider's screen to begin the TeleMed Visit.



Conduct TeleMed Visit

(Patient Overview)

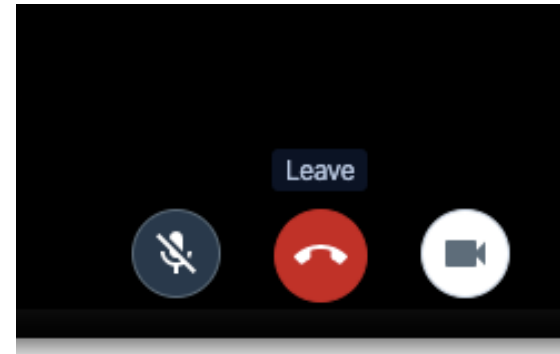
The patient can conduct their visit via their smartphone or web browser and communicate with the provider as if they were in the office.



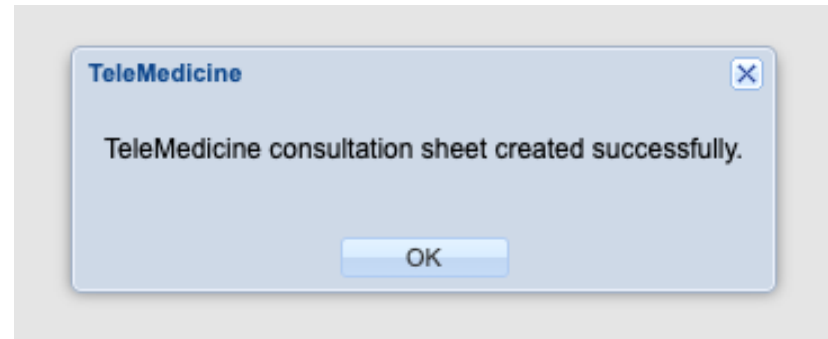
Conduct TeleMed Visit

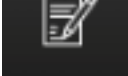
(Provider Overview)


1. To end the visit, simply click the red button to “Leave” the call.



2. Once closed the TeleMed visit details are saved with onscreen confirmation.



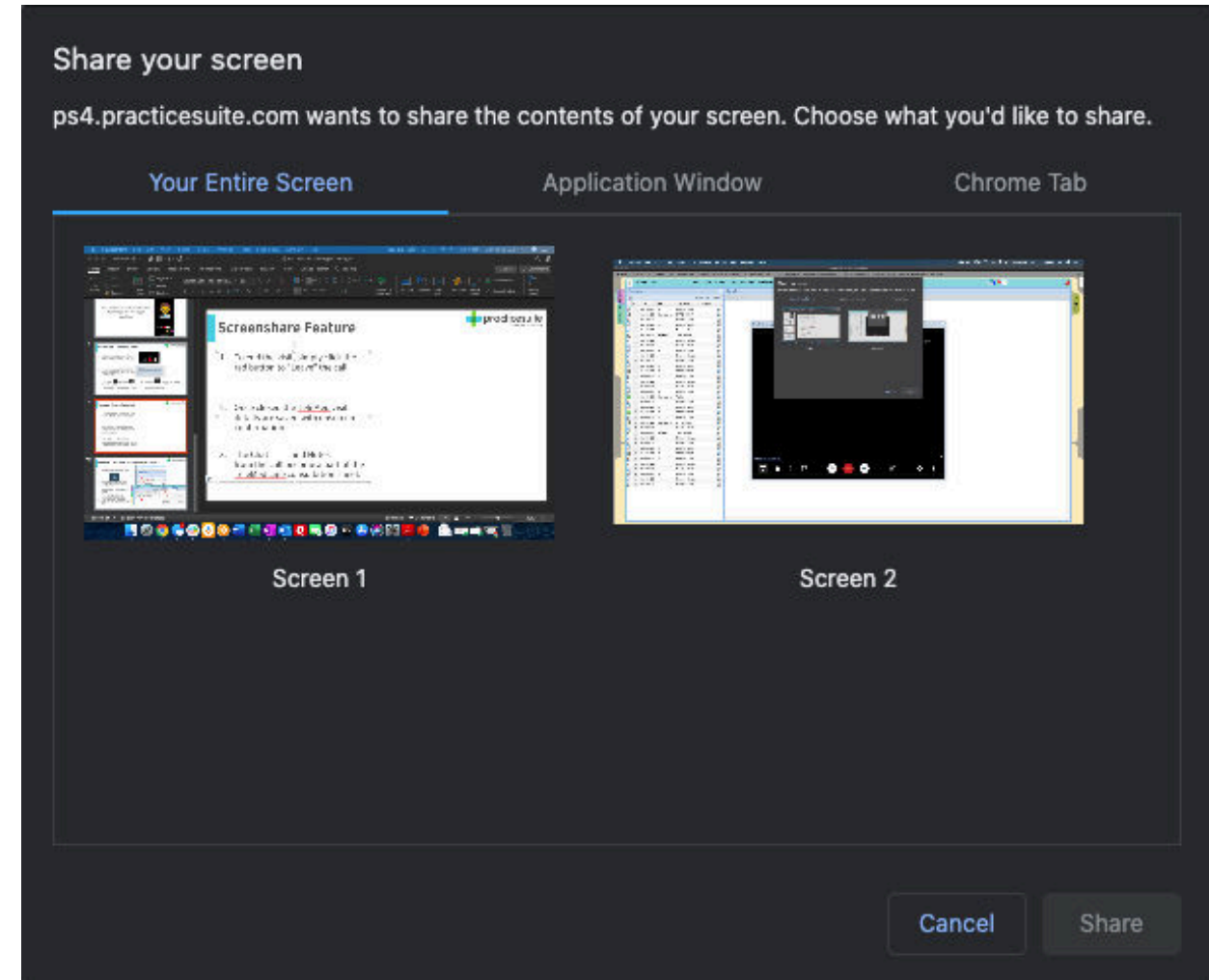
3. The Chat  and Notes  from the call become a part of the TeleMedicine consultation sheet.

4. The Snap  feature will take a picture of what is visible in the patient's video chat.

Screenshare Feature

The power is in the providers hands!

- Options to share
 - Your Entire Screen
 - Application Window
 - Chrome Tab (if using Google Chrome)

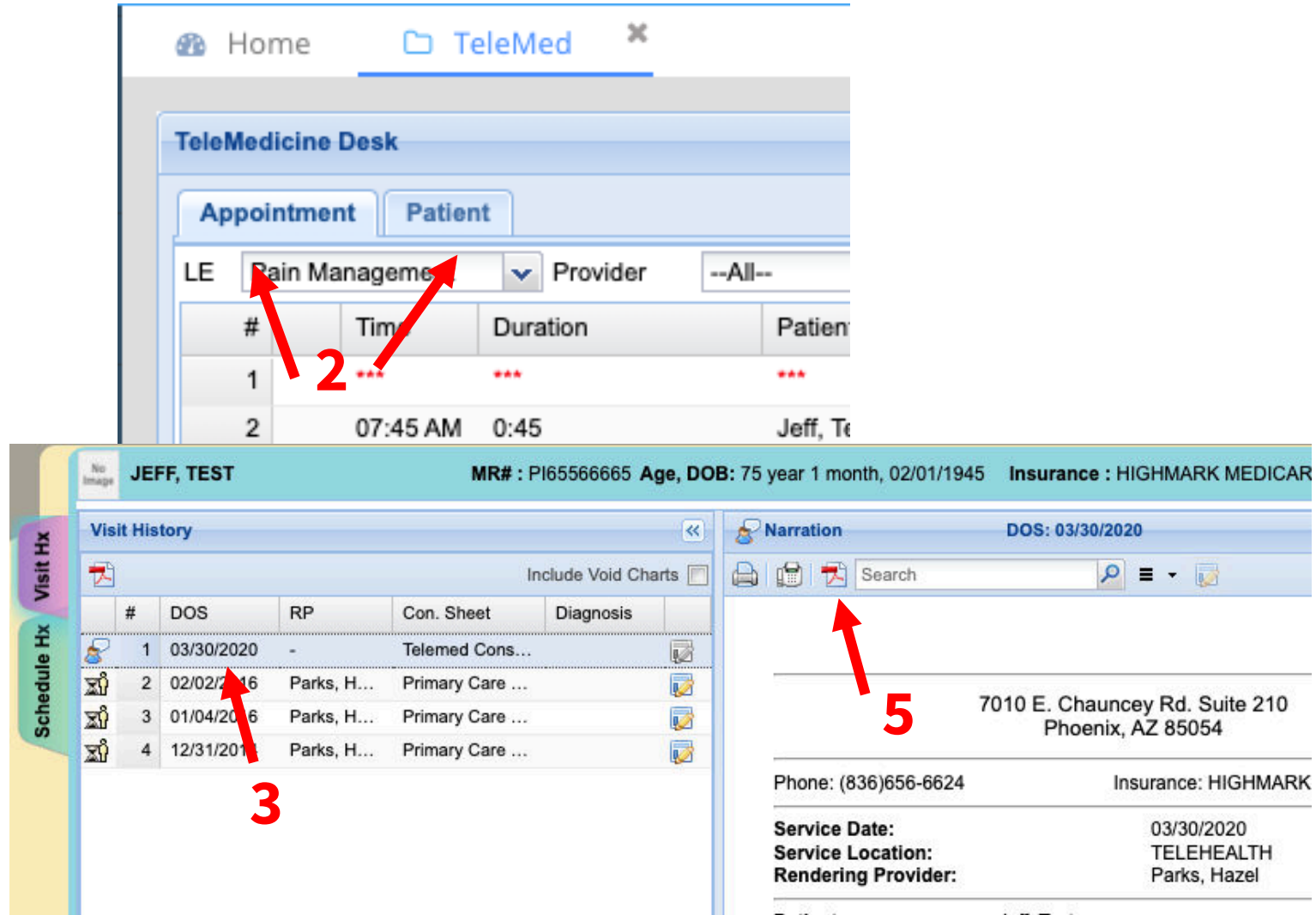


Access TeleMed Visit Information

1. Navigate to TeleMed App



2. Select the patient either via the Appointment tab or Patient tab.
3. Click the DOS you wish to view.
4. The visit details are displayed to the right.
5. You may also export to PDF via the PDF icon in the top.



The screenshot shows the TeleMed interface with the following components:

- Home / TeleMed** tabs at the top.
- TeleMedicine Desk** section with **Appointment** and **Patient** tabs.
- Appointment** tab active, showing a table with columns: #, Time, Duration, Patient.
- Patient** tab active, showing a table with columns: #, DOS, RP, Con. Sheet, Diagnosis.
- Visit History** section on the left, showing a table with columns: #, DOS, RP, Con. Sheet, Diagnosis.
- Narration** section on the right, showing patient details and visit information.

Red arrows indicate the steps:

- Arrow 1 points to the **TeleMed** icon.
- Arrow 2 points to the **Pain Management** dropdown menu.
- Arrow 3 points to the **03/30/2020** date in the Visit History table.
- Arrow 4 points to the **7010 E. Chauncey Rd. Suite 210 Phoenix, AZ 85054** address in the Narration section.
- Arrow 5 points to the **PDF** icon in the Narration section.

#	DOS	RP	Con. Sheet	Diagnosis
1	03/30/2020	-	Telemed Cons...	
2	02/02/2016	Parks, H...	Primary Care ...	
3	01/04/2016	Parks, H...	Primary Care ...	
4	12/31/2015	Parks, H...	Primary Care ...	

JEFF, TEST MR#: PI65566665 Age, DOB: 75 year 1 month, 02/01/1945 Insurance : HIGHMARK MEDICAR

Narration DOS: 03/30/2020

7010 E. Chauncey Rd. Suite 210
Phoenix, AZ 85054

Phone: (836)656-6624 Insurance: HIGHMARK

Service Date: 03/30/2020
Service Location: TELEHEALTH
Rendering Provider: Parks, Hazel